



JACKIE CONTRERAS, Ph.D.
Interim Director

**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

Board of Supervisors

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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

May 31, 2011

#21 MAY 31, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**REQUEST TO APPROVE FORM AMENDMENTS TO EXTEND
PROMOTING SAFE AND STABLE FAMILIES, FAMILY PRESERVATION SERVICES
CONTRACTS**

SUBJECT

Requesting your Board's approval to delegate authority to the Director of the Department of Children and Family Services (DCFS), or Director's designee to execute amendments to extend the current Promoting Safe and Stable Families (PSSF) program contracts for Family Preservation (FP) from July 1, 2011 through June 30, 2012.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve Form Amendment (Attachment A) to extend the FP Contracts from July 1, 2011 through June 30, 2012, and delegate authority to the DCFS Director, or designee to execute the amendments with the Contractors listed on Attachment B. The maximum annual contract sum for the FP Contracts is \$39,802,789.
2. Authorize and delegate authority to the DCFS Director or Director's designee to execute amendments to increase or decrease the maximum annual contract sum for the estimated cost of future unanticipated work within the scope of the contract, not to exceed ten percent of the maximum annual contract sum provided that: (a) applicable Federal, State, and County contracting regulations are observed; (b) sufficient funding is available; (c) prior County Counsel and CEO approvals are obtained; and (d) the DCFS Director notifies your Board and the CEO in writing within ten (10) workdays of executing such Contract Amendments.

3. Authorize and delegate authority to the DCFS Director or Director's designee to execute amendments to decrease the maximum annual contract sum in the event of budget allocation reductions provided that: (a) applicable Federal, State, and County contracting regulations are observed; (b) sufficient funding is available; (c) prior County Counsel and CEO approvals are obtained; and (d) the DCFS Director notifies your Board and the CEO in writing within ten (10) workdays of executing such Contract Amendments.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of these recommended actions are to extend the term of the FP Contracts in order for the department to complete the new PSSF redesign and competitive solicitation process. These recommended actions are consistent with your Board's February 3, 2009 approval of the Title IV-E Waiver Implementation Plan, Edition 2.

Without your Board's approval, Family Preservation services will not be available after June 30, 2011.

Implementation of Strategic Plan Goals

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan, Goals 5 (Children and Families' Well-Being), 7 (Health and Mental Health) and 8 (Public Safety). These goals will be accomplished by providing more preventative services; increasing the number and array of services to allow more children to remain safely in their home; reducing the reliance on out-of-home care through the provision of intensive, focused, individualized services; reducing the number of children and their length of stay in congregate care while ensuring that individualized case planning and appropriate community alternatives are in place; and reducing the timelines to permanency.

Promoting Safe and Stable Families (PSSF) Redesign

DCFS is redesigning its PSSF service array to combine the FP, Family Support (FS), Adoption Promotion and Support Services (APSS), and the Child Abuse Prevention Intervention and Treatment (CAPIT) programs, into an integrated service delivery model with DCFS Regional office based Resource Centers providing a focalized port of entry for families receiving services. This new service delivery model will be competitively bid. One component of the PSSF service array, Time Limited Family Reunification (TLFR) will continue to be administered by the Department of Public Health utilizing a departmental service order (DSO).

FISCAL IMPACT/FINANCING

The cost for the one (1) year extension, from July 1, 2011 through June 30, 2012 is \$39,802,789 and will be financed using 14 percent (\$5,572,390) Federal revenue, 32 percent (\$12,736,892) State revenue, and 54 percent (\$21,493,506) NCC.

Sufficient funding is included in the Department's Recommended Budget for FY 2011-12.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The current FP Contracts were approved by your Board on July 26, 2005, and August 16, 2005, and were effective on the date of execution by the DCFS Director through June 30, 2008. On June 26, 2007, your Board approved DCFS' plan to pilot Upfront Assessments (UFA), Team Decision Making (TDM), and Alternative Response Services (ARS) in the Compton Regional office.

On June 24, 2008, your Board approved extending FP services for two years (July 1, 2008 through June 30, 2010), with an option for the DCFS Director to extend one additional year, under delegated authority, at the maximum annual cost of \$30,084,941. DCFS' Director extended these Contracts, effective July 1, 2010 through June 30, 2011.

On February 3, 2009, your Board approved the Title IV-E Child Welfare Waiver, Capped Allocation Demonstration Project (CADP) Implementation Plan, Second Sequence Strategy, Edition 2, in accordance with the Title IV-E Waiver Demonstration Capped Allocation Project Five-Year County Plan. Your Board also approved the use of \$4,000,000 by DCFS and the use of \$191,000 by Probation from the Provisional Financing Uses Account to: (1) implement the CADP Implementation Plan, Edition 2; and (2) amend the FP Contracts to implement UFA services for Mental Health, consistent with your Board's action on July 26, 2005. This Board letter delegated authority to DCFS to amend the existing Family Preservation contracts to add these services. Facilitating DCFS' compliance with your Board's motion and instruction to DCFS on July 26, 2005.

On March 15, 2011, the California Department of Social Services (CDSS) authorized DCFS to extend the term of the PSSF and CAPIT Contracts, under Manual of Policies and Procedures (MPP) Section 23-650.1.18, effective from July 1, 2011 through December 31, 2013. On April 19, 2011, your Board approved retroactively increasing the total maximum contract sum of the FP contracts by \$9,717,848 via amendments through June 30, 2011.

DCFS is requesting your Boards approval to reduce these FP Contracts if Federal, State or County budget curtailments occur. These amendments will be sent to County Counsel for approval as to form, and to the CEO for approval prior to execution. DCFS will comply with all applicable Federal, State, and County contracting regulations prior to executing amendments.

The FP Contractors are in compliance with all Board requirements. County Counsel has reviewed this Board letter and approved as to form, the amendment. (Attachment A).

CONTRACTING PROCESS

There is no additional contracting process involved in extending these contracts. On March 15, 2011, CDSS approved extending the PSSF and CAPIT contracts in order for DCFS to complete the re-solicitation process without a lapse in services to children and families.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow the use of Title IV-E reinvestment funds to continue, providing UFA, TDM, ARS and FP services, limited emergency In-home Outreach Counseling, Teaching and Demonstrating Homemaker Services. In addition, the emergency funds are available to families with immediate and thorough assessments of their needs and support services, which is

in accordance with DCFS' Countywide Strategic Plan.

CONCLUSION

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send an adopted copy of the Board Letter to:

1) Department of Children and Family Services
Attention: Armand Montiel, Assistant Division Chief
425 Shatto Place, Room 400
Los Angeles, California 90020

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Jackie Contreras". The signature is fluid and cursive, with the first name "Jackie" written in a larger, more prominent script than the last name "Contreras".

JACKIE CONTRERAS, Ph.D.
Interim Director

JC:AM
KAF:DLF:slr

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors



AMENDMENT NUMBER XXXXXXXX

TO

XXXXXXXXXXXXX PROGRAM – CFDA #93.556

CONTRACT NUMBER 0X-0XX-XX

WITH

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

**AMENDMENT NUMBER XXXXX
TO FAMILY PRESERVATION PROGRAM – CFDA #93.556
CONTRACT NUMBER XX-XXX-XX**

This Amendment Number _____ (“Amendment”) to Family Preservation (FP) Program Contract, (“Contract”) adopted by the Board of Supervisors on _____, is made and entered into by and between County of Los Angeles, (“COUNTY”), and XXXXXX, (“CONTRACTOR”), this _____ day of _____, 2011.

WHEREAS, COUNTY and CONTRACTOR are parties to the Contract and CONTRACTOR has been providing FP services to the COUNTY;

WHEREAS, Title IV-E and AB 2994 Child Abuse and Neglect Prevention, Intervention and Treatment (CAPIT) funds are available to increase the Contract budget commensurate with an increase in Up-front Assessments (UFA), Team Decision Making (TDM), Alternative Response Services (ARS), and FP services;

WHEREAS, on June 26, 2007, the Board of Supervisors approved DCFS’ plan to pilot UFA, TDM and ARS services at its Compton office through its FP contractors;

WHEREAS, on February 3, 2009, the Board of Supervisors approved DCFS’ request to amend the FP contracts to add UFA, TDM and ARS services;

WHEREAS, this Amendment is prepared pursuant to the provisions set forth in Section 8.0 , STANDARD TERMS AND CONDITIONS, Subsection 8.4.2, Change Notice and Amendments;

WHEREAS, COUNTY needs sufficient time to develop and implement an integrated service delivery contract solicitation model, Safe Children and Strong Families (SCSF) Community Based Services Contract as its Safe and Stable Families Program (SSFP), which is intended to establish seamless, one stop sources for a continuum of services; and,

WHEREAS, the California Department of Social Services (CDSS) has approved the COUNTY’s request to extend the term of the existing Contract from July 1, 2011, through December 31, 2013; and

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. **Section 4.0 TERM OF CONTRACT**, Sub-section 4.1.3 is added to read as follows:
 - 4.1.3 The term of the Contract shall be extended for one (1) additional year effective July 1, 2011 through June 30, 2012, unless terminated earlier as provided herein.

2. **Section 5.0 CONTRACT SUM**, Subsection 5.3 is amended to read as follows:

5.3 The total amount payable under this Contract is \$XXXXXXXX, hereinafter referred to as "Maximum Contract Sum." The maximum amount payable under this Contract for each of the Contract years shall not exceed \$XXXXXX for FY 2005-06, and \$XXXXXx for FY 2006-07, and \$XXXXXX for FY 2007-08, and \$XXXXXXXXXX for FY 2008-09, and \$XXXXX for FY 2009-10, and \$XXXXXX for FY 2010-11, and \$XXXXXX for FY 2011-12. hereinafter referred to as "Maximum Contract Sum" to provide the required FP services in the XXXXXXXXX, DCFS office that the CONTRACTOR shall serve.

4. Exhibit B-9, Supplemental Budget for July 1, 2011 through June 30, 2012 is attached hereto and made part of Exhibit B, Program Budget.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

**AMENDMENT NUMBER XXXX
TO FAMILY PRESERVATION PROGRAM – CFDA #93.556
CONTRACT NUMBER XX-XXX-XX**

IN WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment Number XXXX to be subscribed on its behalf by the Director of the Department of Children and Family Services and the CONTRACTOR has caused this Amendment Number XXXX to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Contract.

COUNTY OF LOS ANGELES

JACKIE CONTRERAS, INTERIM DIRECTOR
Department of Children and Family Services

CONTRACTOR

By _____

Name _____

Title _____

By _____

Name _____

Title _____

APPROVED AS TO FORM:

Tax Identification Number

BY THE OFFICE OF COUNTY COUNSEL
ANDREA SHERIDAN ORDIN

BY _____ Signature on File
Kathy Bramwell
Principal Deputy County Counsel

ALLOCATION CHART
FISCAL YEAR 2011-2012
ATTACHMENT B

DCFS Office	Agency Name	Contract Number	FY 09/10 Expenditures	ORIGINAL FY 2010-2011 MAXIMUM ANNUAL CONTRACT SUM	UFA Contracts Funded by Title IV-E Waiver	UFA Contracts Funded by AB 2994	FY 10-11 NET CHANGE	FY 10-11 MAXIMUM ANNUAL CONTRACT AMOUNT	FY 11-12 FINAL MAXIMUM ANNUAL CONTRACT AMOUNT
1	METRO NORTH	04-025-1	659,391.00	461,040	301,270	0	301,270	762,310	762,310
2	PASADENA	04-025-3	569,490.23	409,850	261,679	0	261,679	671,529	671,529
3	POMONA	04-025-4	561,055.47	467,731	193,219	0	193,219	660,950	660,950
4	SAN FERNANDO VALLEY	04-025-2	652,655.00	492,824	146,592	0	146,592	639,416	639,416
5	SAN FERNANDO VALLEY	05-028-1		52,299	0	0	0	52,299	52,299
6	BELVEDERE	04-025-5	561,360.67	351,300	159,156	173,193	332,349	683,649	683,649
7	BELVEDERE	05-028-2	42,912.56	63,387	0	0	0	63,387	63,387
8	GLENORA	04-025-6	578,745.86	470,039	71,438	145,527	216,965	687,004	687,004
9	SAN FERNANDO VALLEY	05-027-3	446,229.00	316,932	11,913	0	11,913	328,845	328,845
10	SAN FERNANDO VALLEY	05-028-3	153,760.31	226,380	0	0	0	226,380	226,380
11	LAKEWOOD	04-025-8	731,482.71	698,850	211,073	0	211,073	909,923	909,923
12	WATERIDGE	04-025-32	502,819.00	374,469	177,889	25,243	203,132	577,601	577,601
13	SANTA CLARITA	05-027-1	592,075.66	316,932	461,131	0	461,131	778,063	778,063
14	LANCASTER	04-025-10	597,029.49	462,461	184,992	0	184,992	647,453	647,453
15	PALMDALE	04-025-9	513,240.76	399,980	71,728	0	71,728	471,708	471,708
16	LAKEWOOD	04-025-12	877,492.63	698,850	253,397	99,940	353,337	1,052,187	1,052,187
17	TORRANCE	04-025-13	517,846.30	368,363	150,020	22,792	172,812	541,175	541,175
18	COUNTYWIDE	04-025-11	485,476.42	499,519	49,054	0	49,054	548,573	548,573
19	LAKEWOOD	04-025-14	756,609.00	698,850	0	0	0	698,850	698,850
20	LAKEWOOD	05-027-10	297,519.82	376,631	0	0	0	376,631	376,631
21	LAKEWOOD	05-028-5	484,792.00	538,045	0	0	0	538,045	538,045
22	WATERIDGE	05-027-8	418,979.45	316,932	106,762	25,243	132,005	448,937	448,937
23	GLENORA	04-025-7	588,511.04	470,039	130,328	0	130,328	600,367	600,367
24	METRO NORTH	04-025-15	546,058.15	461,040	232,096	0	232,096	693,136	693,136
25	CENTURY	04-025-17	670,610.31	567,349	163,509	0	163,509	730,858	730,858
26	HAWTHORNE	04-025-18	454,263.00	352,136	140,907	0	140,907	493,043	493,043
27	WATERIDGE	04-025-16	466,047.09	374,469	244,907	0	244,907	619,376	619,376
28	GLENORA	04-025-19	495,173.02	470,039	15,361	0	15,361	485,400	485,400

COUNTY OF LOS ANGELES
DEPARTMENT OF CHILDREN AND FAMILY SERVICES
FAMILY PRESERVATION PROGRAM

ALLOCATION CHART
FISCAL YEAR 2011-2012

ATTACHMENT B

29	24	PASADENA	04-025-20	389,585.95	409,850	68,613	0	68,613	478,463	478,463
30	25	LAKEWOOD	FLORENCE CRITTENTON	04-025-21	677,762.35	698,850	28,472	0	28,472	727,322
31	26	HAWTHORNE	GUIDANCE COMMUNITY DEVELOPMENT	04-025-24	514,890.12	352,136	191,876	8,819	200,695	552,831
32	27	SANTA FE SPRINGS	HELPLINE YOUTH COUNSELING, INC.	04-025-25	509,288.32	437,369	142,256	0	142,256	579,625
33	28	METRO NORTH	HILLSIDES	04-025-26	519,575.35	461,040	8,512	0	8,512	469,552
34	29	PASADENA	HILLSIDES	04-025-27	435,798.64	409,850	0	0	0	409,850
35	30	BELVEDERE	HUMAN SERVICES ASSOCIATION	04-025-28	449,655.14	351,300	26,698	0	26,698	377,998
36	36	BELVEDERE	HUMAN SERVICES ASSOCIATION	05-028-6	-	63,387	0	0	0	63,387
37	31	SANTA FE SPRINGS	HUMAN SERVICES ASSOCIATION	04-025-29	463,268.02	437,369	223,784	0	223,784	661,153
38	32	METRO NORTH	IMCES *	05-027-2	465,793.00	316,932	111,750	44,757	156,507	473,439
39	33	SAN FERNANDO VALLEY	IMCES *	05-027-5	449,031.94	316,932	96,740	50,142	146,882	463,814
40	34	TORRANCE	INSTITUTE FOR BLACK PARENTING	04-025-30	460,853.52	368,363	244,487	0	244,487	612,850
41	35	COMPTON	POTENTIAL INSTITUTE FOR MAXIMUM HUMAN	05-028-7	299,840.56	135,828	128,592	0	128,592	264,420
42	36	WATERIDGE	POTENTIAL INSTITUTE FOR MAXIMUM HUMAN	04-025-31	461,399.20	374,469	300,257	0	300,257	674,726
43	37	TORRANCE	DRUGS NATIONAL COUNCIL ON ALCOHOL AND	04-025-50	484,597.11	368,363	149,330	22,792	172,122	540,485
44	38	GLEN DORA	PACIFIC CLINICS	04-025-34	506,841.14	470,039	67,702	0	67,702	537,741
45	39	METRO NORTH	PARA LOS NINOS	05-027-6	493,820.00	316,932	99,649	40,347	139,996	456,928
46	46	METRO NORTH	PARA LOS NINOS	05-028-9	53,070.53	144,107	0	0	0	144,107
47	40	WATERIDGE	PARA LOS NINOS	04-025-35	387,210.58	374,469	107,979	25,243	133,222	507,691
48	41	BELVEDERE	PENNY LANE	04-025-38	393,384.86	351,291	29,750	0	29,750	381,041
49	42	LANCASTER	PENNY LANE	04-025-36	443,893.37	462,461	61,424	0	61,424	523,885
50	43	PALMDALE	PENNY LANE	04-025-33	447,551.25	399,980	72,349	0	72,349	472,329
51	44	SANTA FE SPRINGS	PENNY LANE	04-025-37	361,226.09	437,369	0	0	0	437,369
52	45	TORRANCE	PERSONAL INVOLVEMENT CENTER	04-025-41	416,727.22	368,363	136,619	22,792	159,411	527,774
53	46	CENTURY	PERSONAL INVOLVEMENT CENTER	04-025-39	677,777.17	567,349	0	33,068	33,068	600,417
54	47	HAWTHORNE	PERSONAL INVOLVEMENT CENTER	04-025-40	454,938.00	352,136	72,164	58,802	130,966	483,102
55	48	WATERIDGE	PERSONAL INVOLVEMENT CENTER	04-025-42	469,269.95	374,469	111,844	25,243	137,087	511,556

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				1	2	3	4 = 2 + 3	5 = 1 + 4	6 = 5

COUNTY OF LOS ANGELES
DEPARTMENT OF CHILDREN AND FAMILY SERVICES
FAMILY PRESERVATION PROGRAM

ALLOCATION CHART
FISCAL YEAR 2011-2012

ATTACHMENT B

DCFS Office	Agency Name	Contract Number	FY 09/10 Expenditures	ORIGINAL FY 2010-2011 MAXIMUM ANNUAL CONTRACT SUM	UFA Contracts Funded by Title IV-E Waiver	UFA Contracts Funded by AB 2994	FY 10-11 NET CHANGE	FY 10-11 FINAL MAXIMUM ANNUAL CONTRACT AMOUNT	FY 11-12 FINAL MAXIMUM ANNUAL CONTRACT AMOUNT
56	METRO NORTH	05-028-4	465,856.55	316,932	186,874	40,347	227,221	544,153	544,153
57	BELVEDERE	04-025-43	505,396.19	351,300	221,187	0	221,187	572,487	572,487
58	BELVEDERE	05-028-8	58,281.96	63,387	0	0	0	63,387	63,387
59	POMONA	04-025-44	545,348.58	467,731	82,823	0	82,823	550,554	550,554
60	POMONA	05-027-4	405,133.00	316,932	169,910	0	169,910	486,842	486,842
61	COMPTON	04-025-46	571,690.72	396,468	140,721	46,937	187,658	584,126	584,126
62	WATERIDGE	04-025-45	412,233.73	374,469	71,730	29,653	101,383	475,852	475,852
63	POMONA	04-025-47	444,610.47	467,731	37,125	0	37,125	504,856	504,856
64	SAN FERNANDO VALLEY	04-025-48	596,277.33	492,824	222,853	0	222,853	715,677	715,677
65	COMPTON	04-025-49	424,517.00	396,468	142,074	0	142,074	538,542	538,542
66	COMPTON	05-027-7	492,083.00	316,932	0	0	0	316,932	316,932
67	COMPTON	05-028-10	235,108.40	316,932	0	0	0	316,932	316,932
68	GLEN DORA	04-025-51	559,430.03	470,039	146,427	46,035	192,462	662,501	662,501
69	SANTA FE SPRINGS	04-025-52	588,367.92	437,369	63,827	80,687	144,514	581,883	581,883
70	WATERIDGE	05-027-9	403,594.76	316,932	112,165	0	112,165	429,097	429,097
71	COUNTY WIDE	04-025-53	242,387.20	399,615	0	0	0	399,615	399,615
72	SAN FERNANDO VALLEY	04-025-54	694,056.20	492,824	195,259	45,732	240,991	733,815	733,815
73	SAN FERNANDO VALLEY	05-028-11	1,039.70	52,299	0	0	0	52,299	52,299
74	SANTA CLARITA	04-025-55	854,460.71	477,768	498,085	94,190	592,275	1,070,043	1,070,043
75	WEST LOS ANGELES	04-025-56	939,794.61	1,282,244	0	0	0	1,282,244	1,282,244
	Rounding			6	(4)	0	(4)	2	2
	TOTAL		35,348,343.39	30,084,941	8,510,324	1,207,524	9,717,848	39,802,789	39,802,789

* Funding for FY 2011-12 will be held in abeyance pending the results of an audit conducted by the Auditor-Controller's office. DCFS will proceed with the FY 2010-11 amendment in order to ensure there is no break in service to current clients. DCFS will prepare a contingency plan for client services in the event IMCES is not funded in FY 2011-12.